Guide to Credentialing

CHOOSING AN ICF CREDENTIAL AND APPLICATION PATH

For full requirements, visit **Coachfederation.org/credential**.

02/17/2016

ACC
Associate Certified Coach
International Coach Federation

The Associate Certified Coach (ACC) Credential is for the *practiced* coach.

There are three application paths to choose from.
Review the requirements to determine which application best fits your training.

ACC ACTP Path

- ☐ **Completion of an entire ICF Accredited Coach Training Program (ACTP)**.
  Check for your program's approval at **icf.to/tpss**.
- ☐ Coaching log demonstrating **100 hours (75 paid) of coaching experience** with at least 8 clients.
- ☐ Complete the **Coach Knowledge Assessment (CKA)**.
  View sample questions at **icf.to/ckasample**.

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ICF Members: $100 USD
Non-members: $300 USD

Additional fee applies if you need to take the CKA more than once.

4 Weeks

ACC ACSTH Path

- ☐ At least **60 hours of coach-specific training through an ACTP or ACSTH program**.
  Check for your program's approval at **icf.to/tpss**.
- ☐ **10 hours of Mentor Coaching**.
- ☐ Coaching log demonstrating **100 hours (75 paid) of coaching experience** with at least 8 clients.
- ☐ Complete the **Coach Knowledge Assessment (CKA)**.
  View sample questions at **icf.to/ckasample**.

$

ICF Members: $300 USD
Non-members: $500 USD

Additional fee applies if you need to take the CKA more than once.

4 Weeks

ACC Portfolio Path

- ☐ At least **60 hours of coach-specific training** with robust documentation.
- ☐ **10 hours of Mentor Coaching**.
- ☐ Coaching Log demonstrating **100 hours (75 paid) of coaching experience** with at least 8 clients.
- ☐ **Performance Evaluation** (audio recording and written transcript of coaching session).
- ☐ Complete the **Coach Knowledge Assessment (CKA)**.
  View sample questions at **icf.to/ckasample**.

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ICF Members: $400 USD
Non-members: $600 USD

Additional fee applies if you need to take the CKA or performance evaluation more than once.

14 Weeks

NOTE: *Effective October 1, 2016 at 12 a.m. (New York), all ACC applicants will be required to complete 100 hours of client-coaching experience following the start of their coach-specific training. Furthermore, at least 25 of these hours must occur within the 18 months prior to submitting the application for the credential. ACC applicants will still be required to have a minimum of eight (8) clients and 75 paid client-coaching experience hours.*

The ACC Credential may be renewed after three years.
Current renewal requirements include 40 CCE Units and 10 hours of Mentor Coaching.

PCC
Professional Certified Coach
International Coach Federation

The Professional Certified Coach (PCC) Credential is for the *proven* coach.

There are three application paths to choose from.
Review the requirements to determine which application best fits your training.

PCC ACTP Path

- ☐ **Completion of an entire ICF Accredited Coach Training Program (ACTP)**.
  Check for your program's approval at **icf.to/tpss**.
- ☐ Coaching log demonstrating **750 hours (675 paid) of coaching experience** with at least 25 clients
  OR
  500 hours (450 paid)* following the start of coach-specific training.
- ☐ Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC.
  View sample questions at **icf.to/ckasample**.

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ICF Members: $300 USD
Non-members: $500 USD

Additional fee applies if you need to take the CKA more than once.

4 Weeks

PCC ACSTH Path

- ☐ At least **125 hours of coach-specific training through an ACTP or ACSTH program**.
  Check for your program's approval at **icf.to/tpss**.
- ☐ **10 hours of Mentor Coaching**.
- ☐ Coaching log demonstrating **750 hours (675 paid) of coaching experience** with at least 25 clients
  OR
  500 hours (450 paid)* following the start of coach-specific training.
- ☐ **Performance Evaluation** (two audio recordings and written transcripts of coaching sessions).
- ☐ Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC.
  View sample questions at **icf.to/ckasample**.

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ICF Members: $575 USD
Non-members: $775 USD

Additional fee applies if you need to take the CKA or performance evaluation more than once.

18 Weeks

PCC Portfolio Path

- ☐ At least **125 hours of coach-specific training** with robust documentation.
- ☐ **10 hours of Mentor Coaching**.
- ☐ Coaching log demonstrating **750 hours (675 paid) of coaching experience** with at least 25 clients
  OR
  500 hours (450 paid)* following the start of coach-specific training.
- ☐ **Performance Evaluation** (two audio recordings and written transcripts of coaching sessions).
- ☐ Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC.
  View sample questions at **icf.to/ckasample**.

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ICF Members: $675 USD
Non-members: $875 USD

Additional fee applies if you need to take the CKA or performance evaluation more than once.

18 Weeks

**At least 50 of these hours must occur within the 18 months prior to submitting the credential application.*
NOTE: *Effective October 1, 2016 at 12 a.m. (New York), all PCC applicants will be required to demonstrate their coaching experience according to option b (500 hours following the start of coach-specific training.)*

The PCC Credential may be renewed after three years.
Current renewal requirements include 40 CCE Units.

MCC
Master Certified Coach
International Coach Federation

The Master Certified Coach (MCC) Credential is for the *expert* coach.

MCC Application Requirements

- ☐ **200 hours of coach-specific training.**
- ☐ **10 hours of Mentor Coaching.**
- ☐ Coaching log demonstrating **2,500 hours (2,250 paid) of coaching experience** with at least 35 clients.
- ☐ **Performance Evaluation** (two audio recordings and written transcripts of coaching sessions).
- ☐ Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC or PCC.

  View sample questions at **icf.to/ckasample**.

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ICF Members: $575 USD
Non-members: $775 USD

Additional fee applies if you need to take the CKA or performance evaluation more than once.

18 Weeks

The MCC Credential may be renewed after three years.
Current renewal requirements include 40 CCE Units.